QUESTIONS INCLUDED IN A*CENSUS TABLES FOR DATA FROM EACH STATE

Set 1 (http://www.archivists.org/a-census/data/StateData-Employment.xls)

Q1. Please indicate if you currently are:

(http://www.archivists.org/a-census/data/acensus-q1.pdf)

- 1 Working as an archivist or manuscript curator
- 2 Managing a program that employs archivists
- 3 Retired from employment as an archivist
- 4 Teaching in a graduate archival education program
- 5 Studying to be an archivist
- 6 Working in another profession or occupation, but with archives-related responsibilities
- 7 Working as a technical or support staff member with archives-related responsibilities
- 8 Administering a program serving archival interests but not working directly with archival records (e.g., granting agency, education provider, professional association)
- 9 Other (Please specify)
- 10 Rather not say

Q4. Please indicate the state or territory in which you work. (http://www.archivists.org/a-census/data/acensus-q2q4.pdf)

1	Alabama	15	Idaho	30	Nebraska	45	South Dakota
2	Alaska	16	Illinois				Tennessee
3	American Samoa	17	Indiana	32	New Hampshire	47	Texas
4	Arizona	18	Iowa	33	New Jersey	48	Utah
5	Arkansas	19	Kansas	34	New Mexico	49	Vermont
6	California	20	Kentucky	35	New York	50	Virgin Islands
7	Colorado	21	Louisiana	36	North Carolina	51	Virginia
8	Connecticut	22	Maine	37	North Dakota	52	Washington
9	Delaware	23	Maryland	38	Ohio	53	West Virginia
10	District of	24	Massachusetts	39	Oklahoma	54	Wisconsin
	Columbia	25	Michigan	40	Oregon	55	Wyoming
11	Florida	26	Minnesota	41	Pennsylvania	56	Other
12	Guam	27	Mississippi	42	Puerto Rico		
13	Georgia	28	Missouri	43	Rhode Island		
14	Hawaii	29	Montana	44	South Carolina		

EMPLOYMENT PROFILE

Q20. Which of the following best describes your current employment status? (http://www.archivists.org/a-census/data/acensus-q20.pdf)

1	Employed, full time	6	Volunteer
2	Employed, part time	7	Student

3 Unemployed, seeking full-time work
4 Unemployed, seeking part-time work
9 Rather not say

5 Retired

Q21. Which of the following best describes your current employer? (http://www.archivists.org/a-census/data/acensus-g21.pdf)

(For the next set of guestions, if retired, choose the category that best describes your last employer) (If you are employed by a college or university run by a government entity (e.g., state, city, tribal organization), please use "Academic institution" as your main category. Similarly, if you work in a private college or university, please use "Academic institution" as your main category rather than "Nonprofit" or "Forprofit" organization. If you are employed by a tribal government, choose "Government agency.)

Academic institution For-profit organization Don't know 1

Self employed Government agency

Other (Please specify) Nonprofit organization

Which of the following best describes the **ACADEMIC INSTITUTION** that is your current employer?

Q22a1. Type of institution (http://www.archivists.org/a-census/data/acensus-q22a1.pdf)

1 College or university Tribal school, college, or university

2 Seminary Other academic institution (Please specify)

Elementary or secondary school 6 Don't know

Which of the following best describes the **GOVERNMENT AGENCY** that is your current employer?

Q22b1. Level of government (http://www.archivists.org/a-census/data/acensus-q22b1.pdf)

1 Federal

employer? (http://www.archivists.org/a-census/data/acensus-g22c)

State or territory Other level of government (Please

County or parish specify) Don't know Municipal (e.g., city, town, village)

Q22c. Which of the following best describes the NONPROFIT ORGANIZATION that is your current

(NOTE: If your employer combines two or more of the following categories, please choose the one that is most central to the mission of the organization. If the functions are essentially equal in importance within the

organization, choose the category that applies to the unit in which you work.)

Historical society or archival repository

2 Library

Genealogical society

Museum, history Museum, other

1

Historic site or house

Religious (e.g., diocese, synod, church, parish, congregation, order, community) Foundation or grant-funding organization (nongovernmental)

9 Professional association

10 Conservation/preservation service provider

11 Medical institution, nonprofit (e.g., hospital, clinic, medical research facility)

13 Other nonprofit (Please specify)

14 Don't know

Q22d. Which of the following best describes the **FOR-PROFIT ORGANIZATION** that is your current employer? (http://www.archivists.org/a-census/data/acensus-q22d.pdf)

(NOTE: If your employer combines two or more of the following categories, please choose the one that is most central to the mission of the organization. If the functions are essentially equal in importance within the organization, choose the category that applies to the unit in which you work.)

Archives-related organizations

- 1 Archival consulting firm/service provider
- 2 Archival education provider
- 3 Conservation/preservation consulting firm/service provider
- 4 Records or information management consulting firm/service provider
- 5 Manufacturer/vendor/supplier of archival supplies or equipment
- 6 Other archives-related company

Other for-profit organizations

7 Advertising, public relations 18 Health care

8 Aerospace
 9 Agribusiness
 19 Information technology, computers, software
 20 Insurance

10 Architecture 21 Manufacturing

11 Automobile 22 Media, publishing, entertainment

12 Chemical 23 Oil/gas

13 Clothing, textiles
24 Telecommunications
14 Consumer products
25 Transportation, shipping
15 Engineering
26 Utility, power/water
27 Wood/paper products

16 Financial services, banking, securities 27 Wood/paper products

17 Food service/manufacturing, beverage, restaurant28 Other29 Don't know

Q22e. Which of the following best describes the focus of your **SELF-EMPLOYED** work? (http://www.archivists.org/a-census/data/acensus-q22e.pdf)

- 1 Archival consultant
- 2 Conservator/preservation specialist
- 3 Records or information resources management consultant
- 4 Other (Please specify)
- 5 Don't know

Q23. How many years have you been with your current employer?

(http://www.archivists.org/a-census/data/acensus-g23.pdf)

(http://www.archivists.org/a-census/data/acensus-q23data.pdf)

[RECORD NUMBER 0-98] Years

99 Less than one year

100 Rather not say

Within the last 12 months, what percentage of your time did you spend on the following functions?

Q24a. Selection, appraisal, or acquisition

(http://www.archivists.org/a-census/data/acensus-g24a.pdf)

Q24b. Arrangement and description

(http://www.archivists.org/a-census/data/acensus-q24b.pdf)

Q24c. Reference services and access

(http://www.archivists.org/a-census/data/acensus-q24c.pdf)

Q24d. Preservation and protection

(http://www.archivists.org/a-census/data/acensus-q24d.pdf)

- Q24e. Outreach, advocacy, or promotion (http://www.archivists.org/a-census/data/acensus-g24e.pdf)
- Q24f. Managing archival programs (http://www.archivists.org/a-census/data/acensus-g24f.pdf)
- Q24q. Participating in professional development activities (e.g., attending conferences or continuing education programs, reading professional literature, participating in professional associations) (http://www.archivists.org/a-census/data/acensus-q24g.pdf)
- Q24h. Teaching archives-related courses (http://www.archivists.org/a-census/data/acensus-g24h.pdf)
- Q24i. Seeking an archives-related degree in an undergraduate or graduate program (http://www.archivists.org/a-census/data/acensus-g24i.pdf)
- Consulting on archives-related topics or practices Q24j. (http://www.archivists.org/a-census/data/acensus-g24j.pdf)
- Q24k. Other archives-related activities (http://www.archivists.org/a-census/data/acensus-g24k.pdf)
- Q24I. Activities not directly related to archives (http://www.archivists.org/a-census/data/acensus-g24l.pdf)

Q25. With which of the following kinds of records do you work? (Select all that apply) (http://www.archivists.org/a-census/data/acensus-g25.pdf)

- Textual records (e.g., documents, manuscripts, paper files, journals)
- 2 Still images and graphic materials
- 3 Moving images
- Sound recordings
- Electronic records
- Cartographic or architectural records
- Other records (Please specify)
- Do not work directly with archival records

Q27. Please select which of the following best describes your current position. (If retired, choose the category that best describes your last position.) (http://www.archivists.org/a-census/data/acensus-q27.pdf)

- Assistant Archivist. Works under close supervision on tasks of limited scope (generally by subject matter area) and complexity following established procedures. The position is entry level or in training. There is limited decision-making responsibility.
- Assistant Archivist Technical. Has extensive knowledge in a relevant technical area with a limited range of archival knowledge. Works under close supervision on tasks of limited scope (generally by subject matter area) and complexity following established procedures. The position is entry level or in training. There is limited decision-making responsibility.
- Associate Archivist. Has a working knowledge of policies and procedures, works with limited supervision on complex tasks of broad scope. Has some contact outside the work group. Exercises more decision-making than an Assistant Archivist.
- Associate Archivist Technical. Has extensive knowledge in a relevant technical area with a limited range of archival knowledge. Has a working knowledge of policies and procedures and works with limited supervision on complex tasks in the appropriate technical area. Examples would be a geographer, systems analyst, photographer, attorney, etc., working in the archives field.
- Senior Archivist. Has extensive knowledge working independently with intermittent supervision and broad decision-making authority. May be responsible for training or assisting in the training of assistant and associate archivists. Has frequent outside contacts.
- Senior Archivist Technical. Has all of the responsibilities of a full archivist plus significant specialization. The position requires knowledge gained by education or experience in additional

- media (e.g., electronic records), formats (e.g., visual collections), function (e.g., reference), or subject area (e.g., genealogy).
- 7 **Supervisor.** An archivist with extensive supervisory and training responsibility which may include hiring and firing.
- 8 **Manager.** An archivist with additional responsibility for staffing (including hiring and firing), budgeting, planning, evaluation, policy making and outside contacts. Represents the unit to others.
- 9 **Archives Consultant.** A self-employed full-time or part-time archivist.
- 10 Some other archives-related position
- 11 Rather not say

Q28. Please indicate your primary position below.

(http://www.archivists.org/a-census/data/acensus-q28.pdf)

- 1 Records and/or information resources manager
- 2 Librarian
- 3 Historian
- 4 Oral historian
- 5 Genealogist
- 6 Museum curator / exhibit specialist
- 7 Historic site administrator
- 8 Conservator / preservation administrator
- 9 Educator, college or university
- 10 Educator, K-12
- 11 Independent researcher

- 12 Government official or employee, appointed
- 13 Government official, elected
- 14 Grant program administrator
- 15 Church worker/religious worker/clergy
- 16 Folklorist
- 17 Manager/administrator, non-archivist (supervises archivists but is not an archivist him/herself)
- 18 Administrative staff
- 19 Consultant
- 20 Other (Please specify)
- 21 Rather not say

SALARY INFORMATION

Q34a. Please indicate your total annual salary for 2003. (http://www.archivists.org/a-census/data/acensus-q34a.pdf)

1	Less than \$20,000	5	\$50,000-\$59,999	9	\$90,000-\$99,999
2	\$20,000-\$29,999	6	\$60,000-\$69,999	10	\$100,000 and over
3	\$30,000-\$39,999	7	\$70,000-\$79,999	11	Rather not say
4	\$40,000-\$49,999	8	\$80 000-\$89 999		-

Set 2 (http://www.archivists.org/a-census/data/StateData-Education.xls)

EDUCATION

Q6a. Please indicate ALL of the degrees you hold. If you hold a second BA/BS, MA/MS, etc., please enter it in the box next to "Other." (Select all that apply) (http://www.archivists.org/a-census/data/acensus-q6a.pdf)

1 High school 5 MLS/MLIS Other (Please specify) 2 Associate 6 MBA 10 Other (Please specify) 3 BA/BS/BFA PhD 11 None of the above 7 4 MA/MS/MFA JD 12 Rather not say

Q6b. Please indicate which degrees you are currently pursuing. (Select all that apply) (http://www.archivists.org/a-census/data/acensus-q6b.pdf)

1 High school 5 MLS/MLIS Other (Please specify) 2 Associate 6 10 Other (Please specify) MBA BA/BS/BFA 7 PhD 11 None of the above MA/MS/MFA JD 12 Rather not say

Q6c. Please indicate which degrees you plan to pursue sometime in the future. (Select all that apply) (http://www.archivists.org/a-census/data/acensus-q6c.pdf)

High school 5 MLS/MLIS Other (Please specify) 10 Other (Please specify) Associate 2 6 MBA BA/BS/BFA 7 3 PhD 11 None of the above MA/MS/MFA JD 12 Rather not say

TRAINING AND CONTINUING EDUCATION

Q9. What has been the primary source for the archival training or education you have received to date? (http://www.archivists.org/a-census/data/acensus-q9.pdf)

1 Graduate school 3 Self education 5 Don't know

2 Continuing education 4 Other (Please specify):

The following three screens focus on your PARTICIPATION in ARCHIVES-RELATED continuing education and training.

Q10a. Have you ever participated in any of the following ARCHIVES-RELATED continuing education and/or training options? (Screen 1 of 3) (Select all that apply) (http://www.archivists.org/a-census/data/acensus-q10a.pdf)

Workshops or seminars provided by...

- 1 National/international archival associations
- 2 Regional archival organizations
- 3 State or local archival organizations
- 4 Tribal organizations
- 5 Other non-archival professional associations
- 6 Your employer
- 7 Other provider (Please specify)
- 8 None of the above
- 9 Don't know

Q10b. Have you ever participated in any of the following ARCHIVES-RELATED continuing education and/or training options? (Screen 2 of 3) (Select all that apply) (http://www.archivists.org/a-census/data/acensus-q10b.pdf)

- 1 Self-directed (professional publications, training manuals, Web-based, tapes, or videos)
- 2 Archives institutes (e.g., Georgia Archives Institute, Modern Archives Institute, Western Archives Institute)
- 3 Nondegree college or university coursework
- 4 Formal, structured on-the-job training (e.g., National Archives CIDS training, leadership development programs, supervisory training)
- 5 Informal, unstructured on-the-job training

- 6 None of the above
- 7 Don't know

Q10c. Have you ever participated in any of the following ARCHIVES-RELATED continuing education and/or training options? (Screen 3 of 3) (Select all that apply) (http://www.archivists.org/a-census/data/acensus-q10c.pdf)

- 1 Mentoring
- 2 Internships
- 3 Field service programs
- 4 NHPRC-sponsored fellowships
- 5 Other (Please specify)
- 6 None of the above
- 7 Don't know

The following three screens focus on your PREFERRED SOURCES for obtaining ARCHIVES-RELATED continuing education and training.

How interested are you in obtaining ARCHIVES-RELATED continuing education and training from the following sources? (Screen 1 of 3)

1=Not at all interested

7=Very interested

8= Don't know

Q13x1.	Workshops or seminars provided by national/international archival associations
	(http://www.archivists.org/a-census/data/acensus-q13x1.pdf)

- Q13x2. Workshops or seminars provided by regional archival organizations (http://www.archivists.org/a-census/data/acensus-g13x2.pdf)
- Q13x3. Workshops or seminars provided by state or local archival organizations (http://www.archivists.org/a-census/data/acensus-q13x3.pdf)
- Q13x4. Workshops or seminars provided by tribal organizations (http://www.archivists.org/a-census/data/acensus-q13x4.pdf)
- Q13x5. Workshops or seminars provided by other non-archival professional associations (http://www.archivists.org/a-census/data/acensus-q13x5.pdf)
- Q13x6. Workshops or seminars provided by your employer (http://www.archivists.org/a-census/data/acensus-q13x6.pdf)
- Q13x7. Workshops or seminars provided by another provider (http://www.archivists.org/a-census/data/acensus-q13x7.pdf)
- Q13x8. Self-directed (professional publications, training manuals, Web-based, tapes, or videos) (http://www.archivists.org/a-census/data/acensus-q13x8.pdf)
- Q13x9. Archives institutes (e.g., Georgia Archives Institute, Modern Archives Institute, Western Archives Institute)
 (http://www.archivists.org/a-census/data/acensus-q13x9.pdf)
- Q13x10. Nondegree college or university coursework
 - (http://www.archivists.org/a-census/data/acensus-q13x10.pdf)

(http://www.archivists.org/a-census/data/acensus-q13x13.pdf)

- Q13x11. Formal, structured on-the-job training (e.g., National Archives CIDS training, leadership development programs, supervisory training)

 (http://www.archivists.org/a-census/data/acensus-q13x11.pdf)
- Q13x12. Informal, unstructured on-the-job training (http://www.archivists.org/a-census/data/acensus-q13x12.pdf)
- Q13x13. Mentoring
- Q13x14. Internships (http://www.archivists.org/a-census/data/acensus-q13x14.pdf)
- Q13x15. Field service programs (http://www.archivists.org/a-census/data/acensus-q13x15.pdf)

Q13x16. NHPRC fellowships

(http://www.archivists.org/a-census/data/acensus-q13x16.pdf)

How much financial support did you receive from your employer last year for continuing education and professional development (e.g., workshops, seminars, conferences, association meetings)?

Q14a. Registration fees (http://www.archivists.org/a-census/data/acensus-q14ab.pdf)

1	None	4	\$1,000 to \$1,499	7	\$2,500 or more
2	Less than \$500	5	\$1,500 to \$1,999	8	Rather not say

3 \$500 to \$999 6 \$2,000 to \$2,499

Q14b. Travel/lodging (http://www.archivists.org/a-census/data/acensus-q14ab.pdf)

1	None	4	\$1,000 to \$1,499	7	\$2,500 or more
2	Less than \$500	5	\$1,500 to \$1,999	8	Rather not say
3	\$500 to \$999	6	\$2,000 to \$2,499		•

If your employer does not provide full funding for continuing education, how much are you willing to invest, per year, in your continuing education and professional development (e.g., workshops, seminars, conferences, association meetings)?

Q15a. Registration fees (http://www.archivists.org/a-census/data/acensus-q15ab.pdf)

1	Less than \$500	5	\$2,000 to \$2,499	8	Employer provides full
2	\$500 to \$999	6	\$2,500 or more		funding
3	\$1,000 to \$1,499	7	Whatever it takes	9	Rather not say
4	\$1,500 to \$1,999				

Q15b. Travel/lodging (http://www.archivists.org/a-census/data/acensus-q15ab.pdf)

1	Less than \$500	5	\$2,000 to \$2,499	8	Employer provides full
2	\$500 to \$999	6	\$2,500 or more		funding
3	\$1,000 to \$1,499	7	Whatever it takes	9	Rather not say
4	\$1,500 to \$1,999				

When seeking continuing education, how much of a barrier is each of the following?

- 1 =Not at all a barrier
- 7 = Verv much a barrier
- 8 = Don't know

Q16a. Distance (too far to travel, nothing available locally)

(http://www.archivists.org/a-census/data/acensus-q16a.pdf)

Q16b. Cost

(http://www.archivists.org/a-census/data/acensus-q16b.pdf)

Q16c. Time away from work

(http://www.archivists.org/a-census/data/acensus-q16c.pdf)

Q16d. Lack of employer support

(http://www.archivists.org/a-census/data/acensus-q16d.pdf)

Q16e. Time away from family

(http://www.archivists.org/a-census/data/acensus-q16e.pdf)

Q16f. Lack of courses relevant to my needs

(http://www.archivists.org/a-census/data/acensus-q16f.pdf)

Q17. If there were no barriers to obtaining continuing education, which of the following would you most like to learn more about in the next 5 years? (Select up to 10 responses) (http://www.archivists.org/a-census/data/acensus-q17.pdf)

- 1 Acquisition and appraisal
- 2 Arrangement
- 3 Business archives
- 4 Cataloging
- 5 Conservation
- 6 Copyright
- 7 Description
- 8 Digital/media asset management
- 9 Digitization
- 10 Disaster preparedness/recovery
- 11 Donor relations
- 12 EAD (Encoded Archival Description)
- 13 Electronic records appraisal and accessioning
- 14 Electronic records description and access
- 15 Electronic records preservation and storage
- 16 Ethics
- 17 Ethnic and minority archives
- 18 Exhibits
- 19 Fundraising

- 20 Grants
- 21 Information management
- 22 Legal
- 23 Management of cultural institutions
- 24 Metadata
- 25 Micrographics/reformatting
- 26 Moving images (film, video)
- 27 Outreach/public relations
- 28 Preservation
- 29 Privacy
- 30 Publications
- 31 Records management
- 32 Reference and access
- 33 Security
- 34 Sound recordings
- 35 Tribal archives
- 36 Visual materials (architectural records, cartographic materials, and still photos)
- 37 Web site creation/management
- 38 Other (Please specify)
- 39 Don't know

Set 3 (http://www.archivists.org/a-census/data/StateData-CareerPath.xls)

ARCHIVES AND YOUR CAREER PATH

Q28x2. What led you to begin working in your first archives-related job? (http://www.archivists.org/a-census/data/acensus-q28x2.pdf)

- Learned about the value of archives from using them
- 2 Knew someone who was an archivist
- Took an archives-related class in college or graduate school
- Held a work-study position in an archives while in college
- Volunteered in an archives 5
- Discovered that an archival job was available when I was looking for work
- Read about archival work and thought it sounded interesting
- Was assigned archives-related responsibilities by my employer
- Other (Please specify)
- 10 Don't know

Q29. Is archives your first career?	
(http://www.archivists.org/a-census/data/acensus-q29.pdf)	

- 1 Yes
- 2 No
- Rather not say

Q31. Are you planning to leave archival work to pursue another field? (http://www.archivists.org/a-census/data/acensus-q31.pdf)

1 Yes No Rather not say 2

Q32. What field do you plan to pursue?

(http://www.archivists.org/a-census/data/acensus-q32.pdf)

1 Teacher/professor Web specialist Don't know

2 5 Data specialist Librarian

6 Other (Please specify) Records manager

Q33. If you expect to end your career while still working in the archival field, when do you plan to do so? (http://www.archivists.org/a-census/data/acensus-q33.pdf)

10 - 19 years 30 plus years Less than 3 years 2 3 - 9 years 20 - 29 years Don't know

LEADERSHIP/PROFESSIONAL INVOLVEMENT

Q45. H	Have you aเ	thored, co-authored,	or edit	ed an	archival publication?		
(http://	/www.archiv	ists.org/a-census/data	a/acen	ısus-q	45q46.pdf)		
1	Yes		2	No		3	Don't know
		ught or co-taught a wo			eminar in the past 5 years? 45q46.pdf)		
1	Yes		2	No		3	Don't know
		er held an office or ot ists.org/a-census/data			hip position within a profession 48.pdf)	onal a	association?
1	Yes		2	No		3	Don't know
		chival leadership role: ists.org/a-census/data			played outside of your job? (50.pdf)	Sele	ct all that apply)
1 2 3	Civic Religious Tribal	anna annaif i					
4 5	None	ease specify)					
6	Rather no	t say					
		are your ties to the ard ists.org/a-census/data					
	Not strong						
	=Very strong = Don't know						
DEMO	GRAPHIC	INFORMATION					
Q1 (ad	gefinal). Wh	at is vour age? (http://	www.	archiv	rists.org/a-census/data/acens	sus-a	1age.pdf)
(- (-	nder 25		5	40-44	9	60-64
		5-29 3-24		6	45-49 50.54	10	
		0-34 5-39		<i>7</i> 8	50-54 55-59	1′	Rather not say
Q2. W	/hat is your	gender? (http://www.a	rchivis	sts.org	g/a-census/data/acensus-q2g	gende	er.pdf)
1	Male						
2	Female Rather no	t say					
		tino or Hispanic backç ists.org/a-census/data			3latino.pdf)		
1 2 3	Yes No Rather no	t say					

Q3a. Please select the racial group(s) that best describe(s) your race/ethnicity. (Select all that apply) (http://www.archivists.org/a-census/data/acensus-q3aRace.pdf)

- 1 African-American
- 2 Alaska Native
- 3 Asian
- 4 White/Caucasian

- 5 Native American
- 6 Pacific Islander
- 7 Other (Please specify)
- 8 Rather not say

M1. Do your responsibilities include managing or supervising archivists (including hiring and firing)? (http://www.archivists.org/a-census/data/acensus-m1.pdf)

- 1 Yes
- 2 No
- 3 Don't know