

**Society of American Archivists
Council Meeting
May 20-22, 2019
Chicago, Illinois**

Consent Agenda: Ratify Council Interim Actions
(Prepared by Executive Committee Member Erin Lawrimore)

BACKGROUND

Current parliamentary policy agrees on validating board decisions made remotely, and ratifying the Council's online and conference-call decisions via the Consent Agenda does not conflict with any existing SAA policy.

DISCUSSION

Given the Council's use of an e-mail discussion list to function as a group and make decisions remotely, approving interim Council actions via the Consent Agenda contributes to streamlining the group's work and improves access to the interim decisions of SAA's elected decision makers.

RECOMMENDATION

THAT the following interim actions taken by the Council between February 28, 2019, and May 9, 2019, be ratified:

- Appointed Dr. Meredith Evans to complete the full term of SAA Vice President/President-Elect Michelle Light (2018-2020), to take effect upon [Light's resignation](#) on May 15, 2019. (February 28, 2019)

Support Statement: Appointing Evans to fill the vacancy created by Michelle Light's resignation as Vice President/President-Elect (2018-2020) will help to ensure the continuity of the organization as the Council and staff take on an ambitious three-year Strategic Plan. In the absence of an SAA President from May 15, 2019, to August 5, 2019, Vice President/President-Elect Evans will preside at meetings of the Executive Committee, the Council, and the membership and will perform such duties as may be directed by the Council. Evans will accede to the presidency on August 5, 2019, will present a presidential address at the 2020 Annual Meeting, and will serve as immediate past president of SAA on the SAA Foundation Board of Directors in 2020-2021. (The latter position will remain vacant in 2019-2020.) Legal counsel has advised that this action is within the purview of the Council as provided in the SAA constitution and bylaws.

- Approved the February 11, 2019, Council [conference call minutes](#). (March 12, 2019)
- Nominated Cheryl Beredo (Schomburg Center for Research in Black Culture, New York Public Library), David Carmicheal (Pennsylvania State Archives), and Gabrielle Dudley (Emory University) to serve on the Civil Rights Cold Case Review Board, created by the “[Civil Rights Cold Case Records Collection Act of 2018](#)” and responsible to “ensure and facilitate the review, transmission to the Archivist, and public disclosure of civil rights cold case records.” (March 22, 2019)
- Published a statement, “[SAA Response to Hollins University Removal of Yearbooks](#),” voicing concerns about the recent decision by Hollins University President Pareena G. Lawrence to remove from the University’s institutional repository yearbooks containing offensive imagery of blackface. (April 3, 2019)
- Reviewed a [statement](#) that SAA representative William Maher prepared and presented at a meeting of the World Intellectual Property Organization (WIPO) Standing Committee on Copyright and Related Rights in Geneva, Switzerland. (April 4, 2019)
- Approved a new virtual special-interest discussion group for Professional Writing. (See Appendix A) (April 30, 2019)
- Re-elected Scott Cline, Wilda Logan, and Margery Sly to the SAA Foundation Board for three-year terms (2019-2022). (See Appendix B) (May 9, 2019)
- Reviewed a confidential report from William Maher, SAA representative to the WIPO Standing Committee on Copyright and Related Rights. (May 10, 2019)
- Gathered feedback for and conducted SAA Executive Director Nancy Beaumont’s annual performance appraisal. (May 2019)

**Society of American Archivists
Council Interim Action
April 17, 2019**

Petition to Form New “Professional Writing Virtual Section”

**(Prepared by Michelle Ganz, Rebecca Hankins,
Alison Stankrauff, and Josh Kitchens)**

BACKGROUND

To request Council approval for a new virtual section: The Professional Writing Section (PWS). The section will serve as a pilot for the concept of a “special-interest discussion group.”

This proposed virtual section grew out of a series of conversations held over a number of years and with a number of people, i.e. archivists, librarians, and others who are interested in the fundamentals of writing for publishing, in all of its forms. Those conversations yielded a number of important issues: many of our colleagues want to write professional pieces but don’t have the foundational skills or know where to start; some need help staying motivated and getting their ideas to print; and others know that professional publishing is important but don’t really know where they “fit” into current support structures. After submitting a survey to SAA members and getting overwhelmingly positive feedback, we created a proposal for the PWS for submission to the SAA Council. After conversing with Nancy Beaumont, we came to a resolution that this section would be the perfect inaugural real-world test of the concept of “special-interest discussion groups” that the Council considered [when refining member affinity groups in 2016](#).

DISCUSSION

The PWS special-interest discussion group will give members the opportunity to assist published and aspiring authors throughout SAA to have both a supportive environment, structured advocacy to assist with writing, and guidance to successfully complete their publishing goals. A meeting at the Annual Meeting is not necessary for this type of group. Informal and off-site activities will be organized for members in lieu of a business meeting. The non-traditional nature of this group is the perfect way to test out a non-traditional format. The tremendous support received for the group shows that there is clearly a need for support, but not how that support needs to be administered.

Purpose of Professional Writing Special-Interest Group:

- To support the SAA Strategic Goal 3.3 of enhancing professional knowledge through partnerships and collaboration and Strategic Goal 4.1-4 meeting member needs.

- To create an environment conducive to supporting new and novice writers through the professional publishing process, and to provide resources accordingly. See appendix A for a partial list of publication platforms and formats.
- To connect the SAA Publications Board with interested writers.
- To connect regional archival publications with interested writers.
- To seek out and provide specialized support for marginalized voices.

Need for the Group:

- There is currently no regular/centralized place for new or novice writers to connect with people in a similar situation and more seasoned writers for support and counsel.
- The new special-interest discussion group would allow for easy access to peer reviewers, co-authors, and a single clearinghouse of resources currently located in sections like SNAP, the *American Archivist* portal, and across the SAA website in various locations.
- Currently the only way to learn how the process works is to reach out to an individual publisher or editor for guidance. The new section would bring those publishers, editors, seasoned pros, and interested parties together in one spot for ongoing support.
- To help writers navigate the process of “selling” an article to a publication.
- New professionals need help transitioning from writing papers for school to writing professionally. A new section can provide ongoing support as each new cohort of professionals leave school and join the field.
- People who are transitioning from one field to another or from an institution with support to one without need specialized support that differs from what new professionals do. A dedicated section can provide guidance regardless of career stage.
- Support for people who need publishing for tenure or certifications.
- A section has the resources to seek out marginalized and outsider voices, non-academic and non-traditional archivists, and offer specialized support that is otherwise inaccessible.
- To help writers understand complex issues like copyright and intellectual property.

The focus of the Professional Writing special-interest discussion group is bridging the gap between those who have published and the novices, and guiding people through the mechanics of publishing.

The group recognizes that many people have numerous ideas and prompts that could be turned into publishable works, but they may not have the skill sets to turn these ideas into professional writings. Professional writing is often a skill acquired through educational programs and practice; however, many archivists are not confident in their abilities or skills to work through this process. This group will address these concerns through the following initiatives:

- Basics of writing tutorials and help on the microsite.
- Partnering new writers with a seasoned professionals for one-on-one help.
- Encouraging discussion on, and posing questions to the section list.
- Regular programs like write-a-thons and Writing Challenges

- The Group Will Help with Things Like:
 - How to write an abstract.
 - Providing examples/samples on microsite (member submitted)
 - Providing templates on microsite.
 - Citation Styles and Appropriate Usage:
 - Providing links to standard resources like OWL
 - Providing links to archives-specific standards and resources.
 - How to complete a literature review.
 - Step-by-step guides on microsite.
 - Writing to and/or for a subject specialty.
 - Connecting members who have experience with novice writers
 - A mini-mentoring type program
 - Less structured than the SAA mentoring program
 - Match from pool.
 - Providing specialized support for unique pieces.
 - Allow members to ask for help from the membership at large
 - For example: an archivist writing for a library or medical publication
 - Connecting members to specialized help, resources, or people.
 - Helping writers meet their contract deadlines.
 - By providing regular contact with the membership at large writing will stay at the forefront of people's thoughts
 - Offering suggestions and tips on how to stay on track, on time, and meet your deadlines.
 - Facilitating Peer Review Groups Made Up of Section Members:
 - To be formed of volunteers from the section plus one steering committee member.

Group members will be encouraged to submit to smaller, regional publications, professional blogs, and other innovative types of publications rather than submitting everything to the national SAA publications. See Appendix A for a sample list of journals, blogs, and other publishing platforms. A main goal of the section is to fully identify established and emerging publishing opportunities for members. Additionally, the group will boost calls from SAA Sections for blog or newsletter posts, peer reviewers, or other writing opportunities. Group members will be encouraged to consider alternative formats including poster presentations, annual meeting panels/lightning talks, or educational formats like webinars or workshops. The group will also encourage cross-professional partnerships with librarians, historians, et al, and encourage submissions to partner publications.

The section standing rules, to be determined by the initial steering committee, will clearly lay out procedures future leadership must follow to ensure sustainability of the agreed-upon strategies laid out here.

(Staff Note: Staff recommend a one-year pilot of this “virtual special-interest discussion group” model, to determine the viability of this group format. Upon review in May 2020, the Council can determine if standing rules are necessary for these informal virtual groups.)

Given the unique goals of the group, leaders will build sustainability into the standing rules including things like:

Subcommittees:

- Peer Review Committee:
 - A group of volunteers to be rotated out on a rolling basis
 - Volunteers would serve for 2 terms of one year (with 1/3 of the committee rotating off after one year for the first 2 year cycle)
 - To be made up of a diverse range of members
 - Offering basic observations.
- Educational Support Committee:
 - A group of volunteers led by an elected steering committee member
 - Identify educational needs and opportunities
 - Help secure, promote, and archive online education.
- Outreach Committee:
 - Made up of the section webmaster, one other steering committee member and member volunteers
 - To serve a one year term coinciding with the annual SAA calendar
 - To identify member needs, perform assessments on current or past programs.
- “Help Desk” or “Writers on Call” writers@archivists.com :
 - Model:
 - A staffed help desk accessible via chat on microsite or email (in the style of a task force or steering committee listserv).
 - Reference desk hours where people can submit questions anonymously
 - Set a turnaround time of between 5 minutes and 24 hours.
 - Different from the regular list
 - Specifically for basic and simple questions
 - Can be answered in less than 5 minutes and/or with a link.
 - Potential Staffers:
 - Michelle Ganz
 - Alison Stankrauff
 - Rebecca Hankins
 - Josh Kitchens

- Dara Baker
 - Cara Griggs
 - Steering committee members
- Ambassador Program:
 - Marginalized Voices Ambassador(s)
 - These Ambassadors would be members of one of the demographic groups we are targeting
 - To provide specialized support
 - To ensure that these groups are heard both in the Section, and in the Profession
 - Demographics based, but not Section based:
 - LGBTQ+
 - Women (for whomever identifies as such)
 - Latinx
 - Asian
 - Ambassador to Publications Board:
 - A volunteer or steering committee member who would attend the Publications Board meetings at SAA and be the point of contact between the Board and the section.
 - Group Ambassadors:
 - Based on the Council liaison model where a volunteer or steering committee member would be assigned to a group of sections (to be determined by the first steering committee).
 - Regional Publication Ambassadors:
 - Volunteers from the membership lead by steering committee member
 - Each volunteer is responsible for identifying all of the publications in their region and pass along calls for articles, reviewers, etc.
 - International Publication Ambassadors:
 - Two volunteers as part of the publications ambassadors to identify international publications and pass along calls as needed.

Writers Challenge: A regular event that encourages regular writing and good writing habits. The 14-Day Challenge is an opportunity for you to experiment with daily writing, online community, and supportive accountability. It's simple: You commit to write every day for at least 30 minutes. At the beginning of your writing time, you login to our online community, start the timer, complete your writing, and post your progress at the end. You take 5 minutes to support other writers in your group by commenting on their progress.

*adapted from the NCFDD program at Wayne State University

Write-A-Thon: An annual event that encourages participants to meet goals during a specific period of time.

Writers Challenge: In conjunction with other National Archives Month activities; the Month of October will be the Section's Writer's Challenge. Encouraging members to write for at least half an hour every day in June. The Section will provide motivation, prompts, and recognition (and maybe prizes?) for members who meet or exceed the challenge.

Samples of resources the microsite will link to:

National Center for Faculty Development and Diversity:

<https://www.google.com/url?q=https://www.facultydiversity.org/&sa=D&ust=1553544377357000&usg=AFQjCNE-8EJDMub0hxJUurGXnFI7SX7hRQ>

Purdue's OWL writing lab: <https://owl.purdue.edu/>

Survey

A survey of the SAA membership was taken to determine the level of interest in a new section. The full results of the survey are in Appendix B.

Summary of results:

42 yes responses within the first 5 hours.

The 100 member threshold was reached within 24 hours of the survey open.

225 yes votes were obtained by the close of the survey 1 week after opening.

RECOMMENDATION

THAT the SAA Council approve a new virtual special-interest discussion group for Professional Writing.

Support Statement: The SAA Council supports professional writers. This new group will help connect writers with the resources they need to successfully publish in professional journals. The group will also help connect national and regional publishers connect with potential new authors. (Note: Because the group is the first considered as a "special-interest discussion group" as part of SAA's member affinity group redesign, its activities and effectiveness, will be evaluated by the Council in May 2020 to determine whether to continue the group.)

Impact on Strategic Priorities: The Professional Writing special-interest discussion group was created with overwhelming support from SAA members and is in line with the Strategic Goals of the Board or Council.

The Section aligns with all of the SAA Strategic Plan 2018-2020:

GOAL 1: ADVOCATING FOR ARCHIVES AND ARCHIVISTS Society values the vital role of archives and archivists.

SAA will:

1.1. Provide leadership in promoting the value of archives and archivists to institutions, communities, and society.

An SAA Section will provide the structure and leadership to support archivists as they promote the value of archives. The Section will provide the support to help foster and promote new SAA Innovators and Leaders.

1.3. Provide leadership in ensuring the completeness, diversity, and accessibility of the historical record.

By supporting marginalized voices through the publications process Section members will be better equipped to advocate for their collections. Publications lead to credibility and strengths proposals through expertise.

1.4. Strengthen the ability of those who manage and use archival materials to articulate the value of archives.

Providing members with the foundational skills needed to write professional strengthens their ability to articulate the value of archives.

GOAL 2: ENHANCING PROFESSIONAL GROWTH Archivists have access to the professional community and resources they need to be successful and effective in their careers.

SAA will:

2.2. Provide content, via education and publications, that reflects the latest thinking and best practices in the field.

Section leadership, utilizing the microsite and listserv, the Section Annual meeting to share information and educational opportunities, both externally created/linked to and created by membership webinars, newsletters, social media, etc.

GOAL 3: ADVANCING THE FIELD Professional knowledge expands to keep pace with an increasingly diverse archival record.

SAA will

3.2. Foster and disseminate research in and about the field.

The number one goal of the Section is to foster and disseminate research in and about the field. Additionally, the Section will support the development of high quality research and professional publication.

GOAL 4: MEETING MEMBERS' NEEDS SAA delivers outstanding service, fosters a culture of inclusiveness and participation, and is proactive and responsive to member needs.

SAA will:

4.2. Create opportunities for members to participate fully in the association.

The Section, by definition, will create opportunities for members to fully participate in the publishing aspect of the Association.

4.3. Foster an inclusive association and profession through greater diversity of membership and expanded leadership opportunities.

A Section designed to foster and support new writers will have the time and resources, like the listserv and microsite, to foster inclusion of marginalized voices.

Fiscal Impact: There is no financial impact on the organization beyond the standard operating costs for a section.

Appendix A

Publications, Journals and Blogs that put out calls for authors:

(Please note that this is not an exhaustive list, but serves to demonstrate the wide array of publishing opportunities and platforms available to members.)

Book reviews and article reviewers (ie. JACS)

Regional Publications: ¹

Archival Issues (Midwest Archives Conference)

Archival Practice

Archive Journal

Archivaria

Archives and Records (UK)

ARSC Journal (Association for Recorded Sound Collections)

Collections: A Journal for Museum and Archives Professionals

Information & Culture (formerly Libraries & the Cultural Record)

Journal of Archival Organization

Journal of Contemporary Archival Studies

Journal of Documentation

Journal of the American Institute for Conservation

Journal of the Association for Information Science and Technology

Journal of the Society of North Carolina Archivists (Society of North Carolina Archivists)

Journal of Western Archives

Manuscript Studies, A Journal of the Schoenberg Institute for Manuscript Studies

The Moving Image (The Association of Moving Image Archivists)

The Oral History Review (Oral History Association)

Practical Technology for Archives

The Primary Source (Society of Mississippi Archivists)

Provenance (Journal of the Society of Georgia Archivists)

RBM: A Journal of Rare Books, Manuscripts, and Cultural Heritage

The Reading Room

¹ Retrieved from: <https://archivespublishing.com/journals/> on December 18, 2018.

retrieved from: https://github.com/tanseym/journals_calendar/blob/master/journals_publication_sched.csv on December 18, 2018.

Records Management Journal

SLIS Connecting (University of Southern Mississippi, School of Library & Information Science)

Society of Indiana Newsletter

Michigan Archival Association Newsletter

Society of Ohio Archivists Newsletter

International and Non-English Publications:

Acesso Livre (Brazil National Archives)

African Journal of Library, Archives, and Information Science

Archifacts (Archives and Records Association of New Zealand)

Archival Science: International Journal on Recorded Information

Archivaria (Association of Canadian Archivists)

Archives and Manuscripts (Australian Society of Archivists)

Archives and Records (Archives and Records Association)

Arhivi (Archival Association of Slovenia)

COMMA (International Council on Archives)

ESARBICA Journal: Journal of the Eastern and Southern Africa Regional Branch of the International Council on Archives

Fontes Artis Musicae (International Association of Music Libraries, Archives and Documentation Centres)

Fonds d'Archives (Archives Society of Alberta)

The Indian Archives (National Archives of India)

International Journal of Digital Curation

International Preservation News (IFLA)

Irish Archives (Irish Society for Archives)

Journal of the Korean Society of Information Management

Journal of the International Association of Sound and Audiovisual Archives

Journal of the South African Society of Archivists

KULA: Knowledge Creation, Dissemination, and Preservation Studies

VIEW Journal of European Television History and Culture (University of Victoria)

Arbido (Switzerland)

Archeion (Poland)

Archivalische Zeitschrift (Germany).

Section Blogs and Newsletters:

Issues and Advocacy Blog

Museum Section Newsletter

SOLO the Lone Arranger Section Newsletter

bloggERS!

WArS Blog

SAA Reference, Access, and Outreach RAO News Blog.

Appendix B

Petition to form Professional Writing Virtual Section

Name	Institution or employer	Current SAA Member	Support Petition
Courtney Bailey	State Archives of North Carolina	Yes	Yes
Molly Brown	Northeastern University	Yes	Yes
Jennifer Fremont	My Personal Archives	Yes	Yes
Lauren Zuchowski			
Longwell	Loyola Marymount University	Yes	Yes
Kristy Sorensen	Austin Presbyterian Theological Seminary	Yes	Yes
Tricia Gilson	Bartholomew County Public Library	Yes	Yes
Amy C. Vo	Monmouth County Historical Association	Yes	Yes
Chaitra Powell	UNC Chapel Hill	Yes	Yes
Olivia Eanes	UNC Charlotte	Yes	Yes
Sharon L. Robinson	artist/writer/poet www.sharonrobinson.org	Yes	Yes
Benjamin Mendez	Palmer School, LIU Post	Yes	Yes
Caryn Radick	Rutgers University	Yes	Yes
Ian McGlory	University of Nevada, Reno	Yes	Yes
Barbara Ambos	Massasoit Community College	Yes	Yes
Colleen Farry	The University of Scranton	Yes	Yes
Bryce Rudder	Michigan Opera Theatre	Yes	Yes
Jeremy Linden	Linden Preservation Services, Inc.	Yes	Yes
John Levin	School for International Training	Yes	Yes
Rebecca Pattillo	University of Louisville	Yes	Yes
Whitney Hamm	Missouri Southern State University	Yes	Yes
Allyson Smally	University of Chicago	Yes	Yes
Jennifer Brannock	University of Southern Mississippi	Yes	Yes
Jessica Hinson-Williams	Roxbury Community College	Yes	Yes
Elise Reynolds	Church History Library	Yes	Yes
Amie Alscheff		Yes	Yes
Rebecca Hopman	Corning Museum of Glass	Yes	Yes
Susan Illis	Society of Mary	Yes	Yes
Rachel Seale	Iowa State University	Yes	Yes
Erin Fussell	San Jose State University iSchool	Yes	Yes
Beaudry	Villanova University	Yes	Yes
Laura Streett	Vassar College	Yes	Yes
Ellen Show	The Mint Museum	Yes	Yes
Anna Tunncliff	University of Iowa	Yes	Yes
Hannah		Yes	Yes
Sara Schwartz Kendall	Marshall Gold Discovery SHP	Yes	Yes

DiAnna Hemsath	McGoogan Library of Medicine Special Collections	Yes	Yes
Kelsey O'Connell	Northwestern University	Yes	Yes
Becky Geller	NEDCC	Yes	Yes
Ellen LeClere	University of Wisconsin-Madison	Yes	Yes
Fatemeh Rezaei	University of Baltimore	Yes	Yes
Meaghan O'Riordan	Rose Library, Emory University	Yes	Yes
B. Lynn Whitfield	Texas Tech University	Yes	Yes
Christine Adolph	Los Angeles Public Library	Yes	Yes
Rachel Walton	Rollins College	Yes	Yes
Diane Tyink	Maxwell Museum, University of New Mexico	Yes	Yes
Margo Lentz-Meyer	Virginia Museum of Fine Arts	Yes	Yes
Elizabeth Scott	East Stroudsburg University	Yes	Yes
Lauren Goodley	Texas State University	Yes	Yes
Jessica DePrest	AMPAS	Yes	Yes
Carla Cain		Yes	Yes
Karen Morse	University of Rhode Island	Yes	Yes
Michell Gilman		Yes	Yes
Megan Garbett-Styger	Point No Point Treaty Council	Yes	Yes
Anne Baker	Missouri State University	Yes	Yes
Charlene Peacock	Presbyterian Historical Society	Yes	Yes
Mary Alice Harper	Harry Ransom Center	Yes	Yes
Rebecca Briggs Becker	University of Tennessee	Yes	Yes
Mary McRobinson	Willamette University	Yes	Yes
greta suiter	MIT	Yes	Yes
Laura Uglean Jackson	University of Northern Colorado	Yes	Yes
James Clark	Cape Fear Community College	Yes	Yes
Amy Thomson	Middle Tennessee State University	Yes	Yes
Amy San Antonio	University of North Texas	Yes	Yes
Liz Kluesner	Valley Community Library	Yes	Yes
Laura E Bell	University of Baltimore	Yes	Yes
Barbara Anne Beaucair	The Barnes Foundation	Yes	Yes
Danielle Marie Nista	NYU	Yes	Yes
HEATHER BIDZINSKI	Canadian Museum for Human Rights	Yes	Yes
Christine Hernandez	Tulane University	Yes	Yes
Michelle Schabowski	Physician Assistant History Society	Yes	Yes
Ashley Howdeshell	Loyola University Chicago Archives and Special Collections	Yes	Yes
Adam Speirs	Denver Water	Yes	Yes
Charity Park	Arkansas Tech University - Ross Pendergraft Library	Yes	Yes
Dana Lamparello	Northwestern University	Yes	Yes
Catherine Carey	La Salle University	Yes	Yes
Alissa Zawoyski	Penn State University Libraries	Yes	Yes
Rebekah McFarland	Sisters of the Living Word	Yes	Yes
Adina Riggins	UNCW Randall Library	Yes	Yes
Audrey Swartz	Kansas State University	Yes	Yes

Deborah Gurt	University of South Alabama	Yes	Yes
Jessica Quagliaroli	Yale University Library	Yes	Yes
Jackie Esposito	Penn State University	Yes	Yes
Emily Higgs	North Carolina State University Libraries	Yes	Yes
Anna Kresmer	National Federation of the Blind	Yes	Yes
Scott Keefer	Daughters of Charity, Province of St. Louise	Yes	Yes
Jaimi Parker	University of North Texas Special Collections	Yes	Yes
Margaret Breidenbaugh	LSTA Grant Funded Project Cataloger	Yes	Yes
Gabrielle Spiers	Naval History and Heritage Command	Yes	Yes
Jennifer Mitchell	LSU	Yes	Yes
Cecily Dyer	Brooklyn Historical Society	Yes	Yes
Amy Brunner	Univ. Of Pittsburgh	Yes	Yes
Irene Gates	Harvard University	Yes	Yes
Alison Dundy	PRL	Yes	Yes
Ashley Williams	Hagley Museum and Library	Yes	Yes
Michelle Mirza	A.A.W.S. Inc.	Yes	Yes
Alexandra Mills	Concordia University	Yes	Yes
Debbie Glymph-Bennett	IUPUI	Yes	Yes
Miranda Mims	University of Rochester	Yes	Yes
Carla O. Alvarez	Benson Collection, University of Texas at Austin	Yes	Yes
Andrew Hyslop	California State Archives	Yes	Yes
Lorna Loring	Stewart Bell Jr. Archives, Winchester, VA	Yes	Yes
Melissa Barker	Houston County, TN. Archives	Yes	Yes
Tori Maches	UC San Diego	Yes	Yes
Alvah	Melanin Art Appraisals, LLC	Yes	Yes
Hilary Swett	Writers Guild Foundation	Yes	Yes
Jessica Chapel	Harvard Law School Library	Yes	Yes
Jessica Newell	Edgar Cayce Foundation	Yes	Yes
Betsy Johnson	Sisters of Mercy, Mercy Heritage Center	Yes	Yes
Tomaro Taylor	University of South Florida Libraries	Yes	Yes
Mary anne lenk		Yes	Yes
Tabitha Cary	Cornell University, Rare and Manuscript Collections	Yes	Yes
Bradley Harjehausen	Edward-Dean Museum & Gardens	Yes	Yes
Ana D. Rodriguez	Florida International University	Yes	Yes
Laura Sullivan	Iowa State University	Yes	Yes
Anuja Navare	Pasadena Museum of History	Yes	Yes
Jennifer Sirotkin	Chick-fil-A, Inc.	Yes	Yes
Sara Shutkin	Alverno College	Yes	Yes
Jennifer Ulrich	Columbia University	Yes	Yes
Ashley Levine	Artifex Press	Yes	Yes
Cate Mayfield	Mill Valley Public Library	Yes	Yes
Ruth Bryan	University of Kentucky	Yes	Yes
Siony Flowers		Yes	Yes

Joanna Black	Sierra Club	Yes	Yes
Charlie Macquarie	University of California, San Francisco	Yes	Yes
Rebecca Wiederhold	Brigham Young University	Yes	Yes
Nancy Lenoil	California State Archives	Yes	Yes
Petrina Jackson	Iowa State University	Yes	Yes
Jennifer Sturm	De La Salle Institute	Yes	Yes
Elizabeth Shepard	Weill Cornell Medical College	Yes	Yes
Andrea Matlak	American Dental Association	Yes	Yes
Sean McConnell	Rosenberg Library	Yes	Yes
Laurie Sefton	San Jose State University	Yes	Yes
Eunice Liu	The Winthrop Group, Inc.	Yes	Yes
Amy Bishop	Iowa State University	Yes	Yes
April W Feldman	California State University Northridge	Yes	Yes
Karen Garcia	Vizcaya Museum and Gardens	Yes	Yes
Wesley Chenault	Virginia Commonwealth University	Yes	Yes
Amanda Wick	University of Minnesota	Yes	Yes
Marissa Maggs	New York Public Library	Yes	Yes
Sarah Keen	Colgate University	Yes	Yes
Sarah Coates	University of Florida	Yes	Yes
Katie Nash	University of Wisconsin-Madison	Yes	Yes
María Isabel			
Molestina-Kurlat	The Morgan Library & Museum	Yes	Yes
Lindsay Wittwer	Center for Puerto Rican Studies, Hunter College, CUNY Alexandria Public Library Local History/Special Collections	Yes	Yes
Joel Horowitz		Yes	Yes
April Akins	Lander University	Yes	Yes
Heather Perez	Stockton University	Yes	Yes
Cara Griggs	Library of Virginia	Yes	Yes
Renée Elizabeth Neely	Consultant - Project Archivist CSSJ Brown University	Yes	Yes
Mark Edwin Peterson	Woodrow Wilson Presidential Library	Yes	Yes
Marietta Carr	Cuyahoga Community College	Yes	Yes
Amy Cooper Cary	Marquette University	Yes	Yes
Roxanne Dunn	Southeast Missouri State University	Yes	Yes
Shira Bistricher	The Winthrop Group	Yes	Yes
D.J. Reece	UAM Taylor Library	Yes	Yes
Robert Presutti	Dollar Bank	Yes	Yes
Carey Hedlund	Penland School of Crafts	Yes	Yes
Marian Schad	Delaware Valley University	Yes	Yes
william M modrow	Miami university	Yes	Yes
Mary Crauderueff	Haverford College	Yes	Yes
Martha Bace	University of Alabama Libraries	Yes	Yes
John Dewees	Toledo Lucas County Public Library	Yes	Yes
Molly Lentz-Meyer	University of Richmond School of Law	Yes	Yes
Devhra BennettJones	Lloyd Library & Museum	Yes	Yes
Lynsey Crantz-Allie	Allie Archival Consulting	Yes	Yes

Stephanie Bredbenner	Yale University	Yes	Yes
Noah Lasley	University of Tennessee at Chattanooga	Yes	Yes
Daria Labinsky	Jimmy Carter Library (NARA)	Yes	Yes
Barbara Gombach	independent archivist	Yes	Yes
Will Coates		Yes	Yes
Allaina Wallace	Denver Botanic Gardens	Yes	Yes
Georgina Tom	'Iolani School	Yes	Yes
Lori Dedeyan	UCLA Library Special Collections	Yes	Yes
Susan Beamer	Schweitzer Engineering Laboratories, Inc	Yes	Yes
Susan Swiatosz	University of North Florida	Yes	Yes
Jeanne Lowrey	Yale University	Yes	Yes
Victoria Eastes	Texas A&M University-Central Texas	Yes	Yes
Jen King	George Washington University	Yes	Yes
Marcella Huggard	University of Kansas	Yes	Yes
Joseph Denton	Atmos Energy Corporation	Yes	Yes
James (Jim) Havron	consultant/contractor	Yes	Yes
Amelia Holmes	Nantucket Historical Association	Yes	Yes
Jennifer Johnson	Cargill, Incorporated	Yes	Yes
Tewodros (Teddy)			
Abebe	Howard University	Yes	Yes
Blake Graham	University of Nebraska-Lincoln	Yes	Yes
Jane Ingold	Penn State Erie, the Behrend College	Yes	Yes
Deborah Marie			
Thomas	Yazoo Library Association	Yes	Yes
	Church History Library of The Church of Jesus Christ of		
Michelle Sayers	Latter-day Saints	Yes	Yes
Anna Trammell	Pacific Lutheran University	Yes	Yes
Erin Passehl Stoddart	University of Oregon	Yes	Yes
Heather Soyka	Kent State University	Yes	Yes
Dan Noonan	The Ohio State University	Yes	Yes
Alexandra Plante	Hudson County Community College	Yes	Yes
Grace Eng	Pacific Gas and Electric Company	Yes	Yes
Carol B Wilson	Stanford Law School	Yes	Yes
Deb Schiff	Chester Public Library	Yes	Yes
Marta Crilly	Boston City Archives	Yes	Yes
Colleen McFarland			
Rademaker	The Corning Museum of Glass	Yes	Yes
Greg Bailey	Texas A&M University	Yes	Yes
Alexis Peregoy	Center for Creative Photography	Yes	Yes
Ashley Todd-Diaz	Towson University	Yes	Yes
Samantha Norling	Newfields	Yes	Yes
Caitlin Rizzo	Penn State University	Yes	Yes
Lydia Tang	Michigan State University	Yes	Yes
Benn Joseph	Northwestern University Libraries	Yes	Yes
Julia Corrin	Carnegie Mellon University	Yes	Yes

Meredith Torre	Atlanta Housing Archives	Yes	Yes
Rayna Andrews	Archives of American Art	Yes	Yes
Alison Reynolds	Georgia Institute of Technology	Yes	Yes
Cinda Nofziger	Bentley Historical Library, University of Michigan	Yes	Yes
Stefanie Caloia	Reuther Library, Wayne State University	Yes	Yes
William Villano	Private Collections	Yes	Yes
Katy Rawdon	Temple University	Yes	Yes
Natalie Worsham	LSU	Yes	Yes
Michelle Ganz	McDonough Innovation	Yes	Yes

**Society of American Archivists
Council Interim Action
May 1, 2019**

**Nomination of Foundation Board Class B Members
(Prepared by SAAF President Scott Cline and
Executive Director Nancy Beaumont)**

BACKGROUND

The SAA Foundation is a 501(c)(3) organization whose purposes are exclusively charitable and educational. The sole corporate member of the Foundation is the Society of American Archivists. The Foundation Board comprises:

- ***Class A Directors:*** The four individuals comprising the SAA executive committee, plus the immediate past president of SAA.
- ***Class B Directors:*** No fewer than six and no more than eleven individuals not concurrently serving as directors or officers of SAA.

Class B directors are elected by the SAA Council based on a slate developed by the Foundation Board. Class B directors serve staggered three-year terms and may be reelected to an unlimited number of successive terms in office.

Following is a roster of current Board members:

Class A:

Meredith Evans	SAA President, Board Term: 08/17-08/20 (To be succeeded by Vagts in 08/20.)
Tanya Zanish Belcher	SAA Immediate Past Pres, Board Term: 08/15-08/18 (To be succeeded by Evans in 08/20.)
Amy Fitch	SAA Treasurer, Board Term: 08/18-08/21 (To be succeeded by next Treasurer in 08/21.)
Erin Lawrimore	SAA Executive Committee, Board Term: 07/18-08/19 (To be succeeded by next Exec Comm member in 08/19.)
Michelle Light	SAA Vice President, Board Term: 07/17-05/19 (To be succeeded by Vagts in 08/19.)

Class B:*

Scott Cline	SAAF President 2017-2019, Board Term: 09/16-08/19
Margery Sly	SAAF Vice President 2017-2019, Board Term: 09/16-08/19
Sharmila Bhatia	Board Term: 09/17-08/20
Fynnette Eaton	Board Term: 09/16-08/18 ⁱ

* Term dates have changed over time as the Foundation Board has shifted the dates of its annual meeting.

Wilda Logan	Board Term: 09/16-08/19
Waverly Lowell	Board Term: 09/17-08/20
Dennis Meissner	Board Term:
Gina Minks	Board Term: 09/16-08/18 ⁱⁱ
Michele Pacifico	Board Term: 09/17-08/20
Angelique Richardson	Board Term: 08/18-08/21
JoyEllen Williams	Board Term: 08/18-08/21

Three Class B members whose terms expire in August 2019 (Cline, Logan, and Sly) indicated that they wish to be considered for re-election at this time. The Foundation's Nominating Committee proposed to the Board that Scott Cline, Wilda Logan and Margery Sly be nominated to continue to serve. The Board approved those nominations by unanimous vote at the November 2018 Board meeting.

DISCUSSION

The Board, per the Nominating Committee's recommendation, agreed to recommend reappointing these three current Foundation Board members for 2019 as a means of ensuring continuity on the Board, as several new Board members were appointed in 2017 and 2018 and the Immediate Past SAA President position will be vacant for the 2019-2020 term (per Michelle Light's resignation as Vice President/President-Elect, effective May 15, 2019).

RECOMMENDATION

THAT the following individuals be re-elected to serve as SAA Foundation Class B members for the terms specified:

Scott Cline	August 2019 – August 2022
Wilda Logan	August 2019 – August 2022
Margery Sly	August 2019 – August 2022

Support Statement: Cline, Logan, and Sly bring important experience and perspectives to the position of Foundation Board member and all have participated actively in decision-making and actions directed to fulfilling the Foundation's mission. Each has consented to serve.

Fiscal Impact: None beyond the current budgeted amount for a full roster of Board members to attend the annual meeting of the Board in Chicago in November.

ⁱ The Council re-elected Eaton in May 2018 for a term of 08/18-08/21.

ⁱⁱ The Council re-elected Minks in May 2018 for a term of 08/18-08/21.