

**Society of American Archivists
Council Meeting
May 7–9, 2018
Chicago, Illinois**

Agendas and background materials for SAA Council meetings are publicly available via the SAA website at: <http://www2.archivists.org/governance/reports>. Each Council meeting agenda comprises Consent Items, Action Items, Discussion Items, and Reports, and the number/letter in the minutes (e.g., II.A.) corresponds to an item listed on the agenda. The minutes summarize actions taken and the outcomes of discussions. Reports generally are not summarized in the minutes, but provide a wealth of information about the work of component groups and the staff. To view the reports—and all other background materials—see the SAA website.

President Tanya Zanish-Belcher called the meeting to order at 4:03 p.m. on Monday, May 7. Present were Vice President/President-Elect Meredith Evans; Treasurer Cheryl Stadel-Bevans; Executive Committee Member Kris Kiesling; Council members Steven Booth, Courtney Chartier, Amy Cooper Cary, Brenda Gunn, Erin Lawrimore, Bertram Lyons, and Audra Eagle Yun; and SAA Executive Director Nancy Beaumont, Publications Director Teresa Brinati, Finance/Administration Director Peter Carlson, Education Director Rana Hutchinson Salzmann, Information Systems Administrator Matt Black, and Governance Program Coordinator Felicia Owens.

Council member Bergis Jules was unable to attend.

Attending as a guest was Amy Fitch, who was elected to serve as SAA Treasurer beginning in August 2018.

I. COUNCIL BUSINESS

A. Adoption of the [Agenda](#)

Zanish-Belcher introduced the agenda. Council members agreed to remove items II.C.1. and II.C.2., from the Consent Agenda and address them as Action Items (IV.F.1. and IV.F.2.), and to re-order several agenda items to enhance the efficiency of the meeting. (Agenda items are presented in these minutes based on the original sequencing to minimize confusion.)

Gunn moved adoption of the agenda as revised, Cooper Cary seconded, and the agenda was adopted unanimously (**MOTION 1**).

B. Status of Council Action List

Council members briefly reviewed and provided updates on the status of actions listed in this internal working document.

II. CONSENT AGENDA

The following items were adopted by consent (**MOTION 2**).

Move Consent Items: Kiesling

Second Consent Items: Cooper Cary

Vote: PASSED (unanimous)

A. Ratify Council Interim Actions

THAT the following interim actions taken by the Council between January 19, 2018, and April 20, 2018, be ratified:

- Elected Robin Chandler, John Slate, and Helen Wong Smith to serve on the 2018 [Committee on the Selection of SAA Fellows](#). (January 19, 2018)
- Reviewed and responded to questions posed by the Council Diversity and Inclusion Working Group in a report regarding progress on the upcoming Social Justice Toolkit. (January 30, 2018) (Appendix)
- Conducted annual performance appraisal for Executive Director Nancy Beaumont, as a precursor to the Executive Committee discussing contract renewal. (January 2018)
- Approved the minutes of the [January 17, 2018](#), Council conference call. (February 1, 2018)
- Drafted and issued the [Statement on Sexual Assault and Harassment](#), in response to recent articles about harassment of public librarians and sexual assault by former Archivist of the United States Allen Weinstein. (February 8, 2018)
- Approved \$250 be allotted to each section to fund initiatives in Fiscal Year 2019, per the guidelines for this [Section Funding Pilot](#). (March 5, 2018)

B. Ratify Executive Committee Interim Actions

THAT the following interim actions taken by the Executive Committee between January 16, 2018, and April 10, 2018, be ratified:

- Signed on to a Coalition letter regarding [Reforming Congressional Procedures for Discrimination and Harassment](#). (January 16, 2018)
- Held a confidential conference call to discuss performance appraisal and contract renewal for the SAA Executive Director. (April 9, 2018)
- Signed on to a Coalition letter to [Urge Oversight of Census “Citizenship” Question](#). (April 10, 2018)

D. Revise Committee on Education Description

THAT the following revisions to the Committee on Education description be approved (underline = addition, ~~strikethrough~~ = deletion):

**Society of American Archivists
Committee on Education**

I. Purpose

The Committee on Education has four complementary purposes: 1) to assess the profession's educational needs; 2) to prepare and promote standards for archival education programs based in graduate schools; 3) to prepare and promote post-appointment and continuing education and training programs; and 4) to provide advice to the SAA Education Office.

The Committee on Education's work is based on the following assumptions:

- Education and professional development are essential to the continued advancement of the profession;
- As the profession continues to grow and change, continuing education programs must be addressed in a coordinated manner, ensuring that developments in all areas are based on a common understanding of the profession at all levels;
- Education and professional development offerings must be responsive to the forces and circumstances that could or should shape the profession; and
- Education and professional development should be a cooperative enterprise involving various participants, including SAA; other national, regional, and local archival organizations; graduate-level academic programs; employers; and related professional associations.

II. Committee Selection, Size, and Length of Terms

The Committee on Education consists of ten members (including a chair and vice chair) appointed by the SAA Vice President for staggered three-year terms. The vice chair is appointed by the Vice President normally from among the committee members currently serving in the second year of their appointment; that individual then serves as vice chair in her or his third year on the committee. The vice chair assumes the chair in her or his ~~third~~ fourth year on the committee. The chair of the Graduate Archival Education Subcommittee serves as a member of the committee. The chair of the Digital Archives Specialist Subcommittee and the SAA Education Director serve as ~~an~~ *ex officio* members of the committee.

The membership of the committee shall include a mix of archival educators and practicing archivists with expertise in one or more of the ACE categories and in continuing education development.

The vice chair of the Committee on Education serves as an *ex officio* member of the Theodore Calvin Pease Award Subcommittee of the SAA Awards Committee and as an informal advisor to the Students and New Archives Professionals Section.

III. Reporting Procedures

The committee reports to the Council, providing a formal written report in the spring of each year and reporting on special initiatives as necessary or requested.

The committee works closely with the Education Director, serving in an advisory capacity in education-related projects and programs operated out of the executive office.

IV. Duties and Responsibilities

The Committee on Education's charge is to review the needs for continuing education, assist the SAA Education Office in developing relevant programming, and provide guidance to the Society in this area. The tasks and responsibilities of the Committee include:

- Advise the SAA Education Director in:
 - Establishing directions and priorities for the Society's continuing education program;
 - Monitoring the effectiveness of the offerings in light of professional needs and developments;
 - Ensuring that the education programs are of high quality;
 - Coordinating the work of the Education Office with other educational initiatives within SAA;
 - Compiling a list of educational opportunities.
- Review educational initiatives proposed and/or undertaken by other SAA committees and sections, as appropriate;
- Review and assess information provided by the Education Office, the Digital Archives Special Subcommittee, and the Graduate Archival Education Subcommittee on the full range of the profession's educational needs and the degree to which they are being met by existing educational opportunities, and make recommendations or undertake initiatives as appropriate;
- Advise the Council on conditions and developments that affect educational program needs;
- Maintain contact with educational offices / committees in related professions and organizations to explore opportunities for cooperative and mutually beneficial efforts;
- Revise and update Archival Continuing Education (ACE) Guidelines in accordance with policy, including publishing revisions for member comment and submission to the Standards Committee per the internal approval process.

V. Meetings

The committee meets at the SAA Annual Meeting. Additional mid-year meetings are scheduled depending on the availability of financial resources.

Approved by the SAA Council: August 2008

Revised: January 1992, January 1998, May 2005, August 2008, May 2011, November 2016, May 2018.

Support Statement: Having more experienced committee members eligible for vice chair/chair-elect will provide better leadership turnover and continuity for the committee going forward.

Impact on Strategic Priorities: These changes support Goal 2: Enhancing Professional Growth.

Fiscal Impact: None.

E. Extend Publications Editor's Term

THAT Christopher Prom's second term as Publications Editor be extended by one year, to end on December 31, 2019.

Support Statement: Prom's work as Publications Editor has been outstanding, and it is both appropriate and in the Society's best interest to extend his term to allow him to complete or further a number of projects and initiatives that were started during his term.

Fiscal Impact: None.

III. STRATEGIC PLANNING

A. Current Strategic Plan

The current Strategic Plan 2018-2020, as adopted in November 2017, was provided for reference.

B. Review of Strategic Plan Actions and Timelines

The Council reviewed in detail the Strategic Plan dashboard, which lists specific activities directed to the strategic plan priorities, and identified additional deletions and updates. The Council and staff will discuss additional activities prior to and during the November 2018 Council meeting.

IV. ACTION ITEMS

A. Proposed Fiscal Year 2019 Budget

1. Introduction

2. Narratives

3. Sorted by Program

SAA Treasurer Cheryl Stadel-Bevans provided an overview of the budget development process, including review of the proposed budget by the Finance Committee prior to the Council's consideration. The staff had prepared a draft based on activities outlined in the current Strategic Plan and operational needs and trends, with an overall goal of ensuring sustainability and growth of key programs.

As part of the Governance program budget, the Council considered component group funding requests from six sections and, based on recommendations from the Finance Committee, agreed to fund all or a portion of each request. (In some cases, the Council referred the section to funds available via an [FY 2019 pilot test](#) that allocates \$250 to each section to support new and ongoing work.)

MOTION 3

THAT the Fiscal Year 2019 Proposed Budget, as submitted by the Finance Committee and staff and modified by the Council, be adopted, with revenues of \$2,845,973, expenses of \$2,855,020, and a projected net loss of \$9,047.

Move: Kiesling

Second: Cooper Cary

Vote: PASSED (unanimous)

B. Elect Class B Members of SAA Foundation Board [CONFIDENTIAL]

The SAA Foundation Board agreed, by online discussion and vote, to put forward to the Council for election a slate developed by the SAAF Nominating Committee (Meissner, Logan, and Tousey). Although the Nominating Committee approached several individuals to consider serving on the Board, no new members are able to serve. Thus the Foundation Board recommends that Tousey's and Ceja's positions not be filled at this time. The Council unanimously agreed to reappointed Eaton and Minks and discussed potential nominees that would maintain the necessary diversity of the Board.

MOTION 4

THAT the following individuals be re-elected to serve as SAA Foundation Class B members for the terms specified:

Fynnette Eaton	August 2018 – August 2021
Gina Minks	August 2018 – August 2021

Support Statement: Both Eaton and Minks bring important experience and perspectives to the position and are likely to participate actively in decision-making and actions directed to fulfilling the Foundation's mission. Each has consented to serve.

Fiscal Impact: None beyond the current budgeted amount for a full roster of Board members to attend the annual meeting of the Board in Chicago in November.

Move: Stadel-Bevans

Second: Gunn

Vote: PASSED (unanimous)

C. Independent Archivists Section: Archival Consultants Directory

In response to feedback received from their members, the Independent Archivists Section recommended that SAA reconsider the current pricing structure of the Archival Consultants Directory. The section leaders believe that reduced pricing would stimulate greater participation by section members and result in a more robust resource for those seeking a consultant.

The Council discussed the implications of these changes and ultimately directed this business decision to the staff to determine the best solution. Staff will be in contact with the Independent Archivists Section to discuss further.

D. Committee on Public Policy: 2018 Legislative Action Plan

In January 2018, the SAA Council approved a [2018 Legislative Agenda and Action Plan proposed by the Committee on Public Policy \(COPP\)](#). As a follow up, COPP considered how the responsibilities within the Action Plan might be assigned and recommended the following.

The Council agreed to approve the “Actions” as drafted and the Executive Committee will work with COPP to determine appropriate assignments and timelines in light of SAA’s broader priorities. Council members also asked that the Intellectual Property Working Group’s ongoing efforts be included in the plan to the extent that legislative action in this area is anticipated.

MOTION 5

THAT the “Actions” proposed in the SAA 2018 Action Plan for Legislative Priorities be approved and that the Executive Committee determine appropriate assignments and timelines for implementation in consultation with those who may be assigned tasks.

SAA 2018 ACTION PLAN FOR LEGISLATIVE PRIORITIES

ACTION(S)	POINT PERSON(S)/GROUP(S)	TIMELINE
Advocate with Congress to support SAA’s legislative priorities by collaborating with CoSA, NAGARA, and RAAC to sponsor “Archives on the Hill” event at August 2018 Joint Annual Meeting.	CoSA-NAGARA-RAAC-SAA Joint Working Group Committee on Public Policy CoSA Board NAGARA Board RAAC Board SAA Council	<i>April – August 2018:</i> Plan, implement, and evaluate Hill event. <i>August 2018:</i> Discuss planning and coordination of work plan with Issues and Awareness JWG. <i>September – November 2018:</i> Develop joint charge for Issues and Awareness JWG to coordinate planning and implementation of other actions.
In collaboration with CoSA, NAGARA, and RAAC (via the Issues and Awareness Joint Working Group), develop a white paper on federal funding that addresses the essential need for additional and stable funding of archives programs. The white paper will serve as the basis for, and be informed by, a profession-wide discussion of high-priority funding needs (e.g., management/preservation of born-digital and digitized records; disaster response/recovery; online access initiatives; and other issues recommended by the archives community).	SAA Council Ad Hoc Group (including SAA VP, one Council member, one COPP member) Ad Hoc Group / Issues and Awareness Joint Working Group Issues and Awareness JWG	<i>May 2018:</i> Council appoints <i>ad hoc</i> group to work with JWG to develop white paper. <i>June 2018:</i> Discuss with CoSA, NAGARA, and RAAC (via JWG) a plan for collaboration on a profession-wide approach to development and fielding of white paper. <i>August 2018:</i> Meet at 2018 Joint Annual Meeting to discuss first draft and plans for seeking comment. <i>September – November 2018:</i> Field draft for member comment.

	Issues and Awareness JWG	<i>December 2018:</i> Issue white paper.
Develop and provide tools for members' use in advocating on issues related to SAA's legislative priorities.	Committee on Public Awareness (in consultation with COPP and/or other relevant component groups based on content/topic area).	<i>May - August 2018:</i> Develop and provide (via website) templates for op-ed columns, letters to the editor, and other media strategies.
Raise awareness of SAA's legislative priorities via SAA media.	Committee on Public Awareness / Committee on Public Policy	<i>August 2018:</i> Meet to decide on content of 1-2 op-ed pieces/ letters to be developed and distributed during American Archives Month. <i>October 2018:</i> Create a list of topics for templated letters and op-ed pieces that can be predicted. Present to the SAA Council at its November 2018 meeting.
Monitor actions in the Congress and Executive branch for issues that affect or involve archival records and programs and/or the archives profession.	Committee on Public Policy	<i>May – December 2018:</i> Monitor legislation and draft statements or action alerts for approval by the Executive Committee or Council.
Solicit individuals and/or groups to advocate in support of SAA's legislative priorities via op-ed pieces, letters to the editor, and/or direct contact with policy makers.	SAA Staff SAA Council SAA President (and/or assignees) SAA Council Committee on Public Awareness /	<i>May 2018:</i> Provide the Council with a list of past Jameson Award winners (and others) to approach <i>May 2018:</i> Prioritize individuals and groups to approach. Solicit additional names if needed from component groups. <i>May – August 2018:</i> Solicit identified supporters; report to August 2018 Council meeting. Council to identify additional supporters. <i>August 2018:</i> In cooperation with SAA staff and COPA, Council determine how to proceed in identifying additional individuals and using statements in 2019.

	SAA Staff	<i>September - October 2018:</i> Identify and work with 2-3 supporters to pilot test op-eds/ letters to the editor during American Archives Month.
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Support Statement: The 2018 Action Plan for Legislative Priorities provides members and other prospective audiences with an understanding of how SAA intends to address its priorities related to federal legislation that has an impact on archivists, archives, the profession, and the communities that we serve.

Impact on Strategic Priorities: Addresses Goal 1: Advocating for Archives and Archivists, Strategy 1.1. Provide leadership in promoting the value of archives and archivists to institutions, communities, and society; 1.2. Educate and influence decision makers about the importance of archives and archivists; 1.3. Provide leadership in ensuring the completeness, diversity, and accessibility of the historical record; and 1.4. Strengthen the ability of those who manage and use archival material to articulate the value of archives.

Fiscal Impact: Implementation of the legislative agenda will require SAA to expend funds and support staff time on specific advocacy efforts. The proposed budget for FY 2019 includes adequate funding to address these actions.

Move: Stadel-Bevans

Second: Gunn

Vote: PASSED (unanimous)

E. Elect 2018-2019 Executive Committee Member and Nominating Committee Members

By anonymous ballot, the nine Council members who are not officers elected Erin Lawrimore to serve as the 2018-2019 Executive Committee member and Courtney Chartier and Bertram Lyons to serve on the 2019 Nominating Committee.

F. Other Action Items from Council Members

1. Issue Brief: Congressional Records as Public Records

Since 2015 the Committee on Public Policy (COPP) has worked on iterations of an issue brief on Congressional records as public records, noting that, "...the Legislative Branch is not held to the same standards of accountability and transparency as the Executive Branch." Draft briefs were shared with the Congressional Papers and Government Records sections and with the executive committee of the Association of Centers for the Study of Congress. Several Council members expressed concern about content of the document. The Executive Committee will compile comments and either submit a revised brief to the Council for approval or refer them to COPP with a request for revision.

2. Issue Brief: Net Neutrality

Since submission in December 2017 of a [letter](#) to Federal Communications Commission director Ajit Pai stating SAA's support of net neutrality, the Committee on Public Policy (COPP) has discussed developing an issue brief on this topic. In reviewing the issue brief, however, several Council members expressed concern about its content. The Executive Committee will revise the document and submit it to the Council for review and approval.

G. Executive Session

The Council met in executive session on Tuesday afternoon to discuss potential recipients of the Council Exemplary Service Award and Council Resolution and again on Wednesday afternoon (both without and with Beaumont) to discuss Beaumont's annual performance evaluation and contract renewal.

V. DISCUSSION ITEMS

A. Principles and Priorities for Continuously Improving the SAA Annual Meeting

As the result of online discussions by Council members about SAA's Annual Meeting, Zanish-Belcher proposed review of the Principles and Priorities for Continuously Improving the SAA Annual Meeting to ensure that current thoughts—particularly related to continuous improvement and ensuring that sessions are diverse and inclusive—are reflected in that guiding document. Council members proposed several revisions, including rearranging the sections for a more logical progression of topics (changes indicated below). The revised document will be posted to the SAA website for member comment before final revisions are approved.

[Underline = addition, strikethrough = deletion.]

[DRAFT REVISION]

Principles and Priorities for Continuously Improving the SAA Annual Meeting (Approved by the SAA Council, August 12, 2013)

This document presents a summary of the Council's principles and priorities for ensuring the continued development of the Annual Meeting, based on the excellent work of the 2011-2013 Annual Meeting Task Force. Since adoption, the Council receives a report at each meeting on the extent to which these Principles and Priorities are put into play for the Annual Meeting. [See the agenda for each Council meeting, typically under "Staff Reports," beginning in August 2013: <http://www2.archivists.org/groups/saa-council>.]

Guiding Principles

- We will make every meeting as useful, affordable, accessible, and enjoyable as possible for all attendees.
- We will explore new locations, structure, and content for the Annual Meeting on an ongoing basis.

- We will embrace a culture of experimentation and will be willing to take calculated risks with respect to the Annual Meeting. No aspect of the meeting will be off limits based on “tradition.”
- We will encourage diversity among the people attending the meeting, contributing to its content, and benefiting from its results.
- We will actively pursue ways of making meeting content available online.
- We will integrate a commitment to social responsibility and sustainability into all aspects of meeting planning and execution.
- We will continuously seek feedback from both attendees and non-attendees on all aspects of the meeting.

Priorities for New Approaches to Meeting Content and Structure

- We will experiment with new approaches to plenary sessions.
- We will identify and implement new approaches to structured and unstructured networking.
- We will experiment with new formats and content for education sessions.
- The Program Committee charge will be revised to encourage innovation.
- We will actively publicize to members all efforts to consider, implement, and evaluate the effectiveness of new approaches.
- We will assess and review our meeting content and structure in order to constantly improve.
- We will encourage that panels be diverse and inclusive. This includes bringing balance to the panels, such as *individual* diversity (gender, race, age, length of time in profession, ability), *institutional* diversity (academic, government, corporate/business, non-profit, large, small), and *geographic* diversity.

Priorities for Delivery of Meeting Content

- We will deploy a mobile conference app for access to program information via smart phones and tablets.
- We will ensure that each year’s conference website includes effective functionality and navigation.
- We will seek to provide free and easy access to session content from past conferences.
- We will investigate and incrementally implement online access to meeting content by various means as technology and resources permit.
- We will implement sustainable practices in our production of conference materials.

Priorities for Site Selection and Contract Requirements

- We will experiment with meeting in cities of varying sizes using a combination of a convention center and room blocks in several hotels at varying price points.
- We will reevaluate site selection criteria based on member input.
- We will facilitate inexpensive alternative housing (such as dormitories) whenever feasible.
- We will stipulate in all Requests for Proposals (RFPs) that free wireless access in meeting spaces is a key component of our needs.
- We will stipulate in all RFPs the importance of fair labor practices, sustainable (“green”) practices, and donation of excess food and beverage to worthy causes.
- Staff will actively monitor and report to the Council information about labor contracts and potential labor actions affecting the hotel sector.
- We will strive to meet in locations governed by laws, regulations, and practices that support the values and ethics of SAA.

B. Membership Committee: Professional Development Support Survey

The Membership Committee conducted a survey on Professional Development Support in November 2017 as a follow up to the Committee's [Barriers to Participation](#) survey in early 2017. The Membership Committee reported on the 1,006 responses and offered several recommendations based on its analysis of the results. Council members reviewed the results and discussed what resources SAA might make available to assist members in advocating for professional development support at their institutions. The Council and staff will work together to make these resources available as soon as possible.

C. Options for Providing All-Archivists Discussion List

Zanish-Belcher noted that staff had successfully launched SAA Connect (an online community platform) earlier in the year and recently added an all-member Announcements list, which had significantly reduced the redundancy of similar posts to multiple discussion lists. Black and Carlson updated the Council on the status of SAA's technology upgrades and indicated that the transition to a new association management software system will be the staff's highest priority for the next 12 to 15 months. Black continues to consider the best options for providing an all-archivists discussion list in light of these upgrades.

D. Policies Portal

Zanish-Belcher had suggested that, based on an exchange on the Leader List, SAA consider developing an online policies portal. She queried the Leader List to ask for volunteers to work with Black on considering what a policies portal might include and he created a discussion list for a group of 11 volunteers. Black provided a brief update on progress, noting that he had set up a "library" for testing use of Higher Logic but had not received much feedback on the test site. He and Zanish-Belcher will follow up with the group.

E. Pop-Up Survey for Mid- to Late-Career Archivists

Zanish-Belcher reported that the recent Pop-Up Survey for Mid- to Late-Career Archivists gathered almost 700 responses! The Council and staff will be analyzing the results in the coming months to inform future decisions on programming and planning. A report of the results and analysis will be published as soon as possible.

F. Best Practices for Archival Internships and Volunteers

Zanish-Belcher noted that SAA's Best Practices for Archival Internships and Best Practices for Volunteers in Archives are past due for review. Both documents will be posted for member comment in late spring/early summer to determine if substantive revisions are needed.

G. Council Working Group on Diversity and Inclusion

Chartier, who chairs the Council Working Group on Diversity and Inclusion, reported on the group's progress in compiling an online Diversity and Inclusion Toolkit. A call for content had

been issued to several sections. Zanish-Belcher noted that she had developed a bibliography of resources on Memorials and Monuments of Oppression that she would share with the working group and expressed her hope that the group might work with students in graduate archival programs to annotate toolkit entries to provide further context for users.

H. Council Exemplary Service Awards / Resolutions

This item was discussed in executive session.

I. Preliminary Schedule for 2018 Joint Annual Meeting

Zanish-Belcher and Beaumont provided a summary of activities that will involve Council members at the 2018 Joint Annual Meeting, including diversity and inclusion activities, Council meetings and new Council member orientation, the Leadership Orientation and Forum (organized by first-year Council members Steven Booth, Brenda Gunn, and Audra Eagle Yun), and Exhibit Hall visits. The Council Working Group on Diversity and Inclusion will review the conference schedule and set up a filter in Sched for diversity and inclusion activities so that attendees may easily access this information.

J. Other Discussion Items from Council Members

The Council did not discuss anything further.

VI. REPORTS

Reports are discussed by the Council only as needed and generally are not summarized in the minutes (with the exception of the Executive Committee report, which details interim actions of the Executive Committee). They do, however, provide a wealth of information about the work of appointed and component groups and the staff. To view the reports—and all other background materials—see <http://www2.archivists.org/governance/reports>.

The following reports were reviewed in advance by Council members but were not discussed in depth at the meeting:

- A. Executive Committee
- B. President
- D. Treasurer
- E.1. Staff: Executive Director
- E.2. Staff: Membership
- E.3. Staff: Education
- E.4. Staff: Publications
- E.5. Staff: Annual Meeting
- E.6. Staff: Technology
- F. The American Archivist Editor
- G. Publications Editor
- H. Task Force on Research/Data Evaluation
- I. Task Force to Revise Best Practices on Accessibility

J. Task Force on Tragedy Response Initiative

K. Archivists to the Rescue! Pilot Project

C. Vice President / President-Elect (Verbal)

Evans reported that she has contacted almost all 2018-2019 appointees and is waiting for a handful of responses to confirm consent to serve. Owens will follow up with formal appointment letters soon.

L. Other Reports from Council Members/What Are You Hearing from Members?

No additional reports were brought forward.

I. COUNCIL BUSINESS (continued)

A. Review of May 2018 Action List / Talking Points

Council members reviewed the draft list of action items stemming from the meeting.

B. Adjournment

Gunn moved adjournment, Stadel-Bevans seconded, and the Council meeting was adjourned by unanimous consent at 11:51 a.m. on Wednesday, May 9.